



## Eurobest Certificates Order Form

Please ensure you read the explanations below. They will help you to correctly complete the order form and help us turn your order around as quickly as possible.

### EXPLANATION OF PAGE 2

- Certificate Quantity** – Certificates can be ordered for any winning or shortlisted entry. Certificates are available individually, or in sets of 3, 6 and 9. Individual certificates can be added to a set of 3, 6 or 9 for the cost of the set PLUS the cost of the individual certificate
- Number** – The number of sets and / or the number of single certificates
- Certificate Details** – The details of the entry to which the order relates
- Title** – The original entry title as supplied by the entrant company
- Entrant Company** – The organisation that entered the work and paid the entry fee
- Year of Award** – The year in which the entry was awarded
- Category** – The category into which the entry was submitted
- Award** – The award given to the entry
- Delivery Address** – Contact details for delivery destination

### EXPLANATION OF PAGE 3 & 4

- Item** – Each item of your order and the relevant cost
- Quantity** – The quantity of each item in your order (**include delivery**)
- Subtotal** – The subtotal cost depending on the quantity of each item
- Postage / Courier** – The fee for shipping (note the certificate limit per fee)
- VAT** – Applies to all UK orders and EU orders with no tax registration number. The current rate is 20%.
- VAT Number** – Tax registration number for UK and EU companies
- Total Cost** – The total cost of your order
- Payment Method** – Your payment options – bank transfer or credit card
- Bank Transfer** – Details for bank transfer (**you must fax official confirmation**)
- Credit Card** – A space for you to fill in if you wish to pay by credit card

---

Delivery is approximately 1 month from the date we receive your order. However in the months immediately after the Festival, this may be longer. **PRICES CORRECT AS OF January 4<sup>th</sup> 2011**

Once you have completed page 2, 3 & 4, email them to:

[merchandise@eurobest.com](mailto:merchandise@eurobest.com)



Copy this form if you wish to order certificates for more than one entry.

CERTIFICATE QUANTITY	NUMBER
Set of 3 Certificates (€115.00)	<input type="text"/>
Set of 6 Certificates (€185.00)	<input type="text"/>
Set of 9 Certificates (€215.00)	<input type="text"/>
Single Certificate (€70.00)	<input type="text"/>

**CERTIFICATE DETAILS**

Please use upper and lower case and include accents. We will confirm details with you before printing commences. **Amendments to certificate credits cost an extra €35.00.** If you are not the entrant company, you must provide a letter from a senior officer at the entrant company agreeing to your amendments. Include amendments on a separate page.

Please indicate which type of certificate this order relates to by marking one of the following:

- Film  Print  Outdoor  Radio  Direct  Promo & Activation  Interactive
- Media  Design  Film Craft  Print & Poster Craft  Integrated  PR  Mobile

TITLE: .....

ENTRANT COMPANY: .....

YEAR OF AWARD: .....

CATEGORY: .....

AWARD:  Shortlist  Grand Prix  Gold  Silver  Bronze

**DELIVERY ADDRESS**

NAME : .....

POSITION : .....

COMPANY NAME : .....

ADDRESS : .....

CITY : ..... POST CODE : .....

COUNTRY : .....

TEL : ..... EMAIL : .....



ITEM	QUANTITY	SUBTOTAL
Set of 3 Certificates (€115.00)	<input type="text"/>	<input type="text"/>
Set of 6 Certificates (€185.00)	<input type="text"/>	<input type="text"/>
Set of 9 Certificates (€215.00)	<input type="text"/>	<input type="text"/>
Single Certificate (€70.00)	<input type="text"/>	<input type="text"/>
Amendments (€35.00 per set)	<input type="text"/>	<input type="text"/>
<b>DELIVERY</b>		
Courier Eur. (€35.00 up to 18 certs.)	<input type="text"/>	<input type="text"/>
Courier Intl (€75.00 up to 18 certs.)	<input type="text"/>	<input type="text"/>
<b>VAT (See note on page 1, 20% if applicable)</b>		<input type="text"/>

VAT/TVA/MWST Number (**ALL** UK and EU companies **MUST** provide this):.....

<b>TOTAL COST</b> Certs+Amend. €..... + Delivery. €..... + VAT (UK) €..... TOTAL €.....
--



**PAYMENT METHOD**

If you require a pro-forma invoice in order to generate a transfer, please mark this circle:

\*Bank Transfer: Eurobest Awards Ltd.  
Natwest Bank, City of London Branch  
Account Number: 42043034 Sortcode: 60-00-01  
BIC: NWBK GB2L  
IBAN Number: GB29NWBK60721442043034  
Reference: Duplicate Eurobest Awards

**\*If you pay by bank transfer, please ensure all charges are covered. We will NOT accept bank charges. Please fax confirmation of the transfer. Failure to fax confirmation of the transfer will delay the order process.**

VISA                       Mastercard                       American Express

Card Number

Expiry date                          CVV

Cardholder Name: .....

Authorising Signature (compulsory):.....