



## Eurobest Trophy Order Form

Please ensure you read the explanations below. They will help you to correctly complete the order form and help us turn your order around as quickly as possible.

### EXPLANATION OF PAGE 2

<b>Trophy</b>	–	The type of trophy and the relevant cost
<b>Quantity</b>	–	The number of trophies you wish to order
<b>Competition</b>	–	The section in which the entry was awarded (eg Print)
<b>Engraving</b>	–	The engraving you want to appear on the trophy
<b>Title</b>	–	The original title of the entry supplied by the entrant company
<b>Awarded to</b>	–	Individual or company involved in the entry
<b>Client</b>	–	The company responsible for commissioning the entry
<b>Year of Award</b>	–	The year in which the entry was awarded
<b>Delivery Address</b>	–	Contact details for shipping destination

If you are ordering more than one trophy, copy page 2 as many times as necessary completing a **SEPARATE** copy of page 2 for each trophy.

### EXPLANATION OF PAGE 3, 4 & 5 – Payment Form

<b>Item</b>	–	A list of trophies and courier fees for you to calculate your total
<b>Quantity</b>	–	The number of each item in your order ( <b>including courier fee</b> )
<b>Subtotal</b>	–	The subtotal cost for each item depending on quantity
<b>Courier Fee</b>	–	The fee for shipping ( <b>each trophy requires a separate courier fee</b> )
<b>VAT</b>	–	Applies to all UK orders and EU orders with no tax registration number. The current rate is 20%.
<b>VAT Number</b>	–	Tax number for UK and EU companies
<b>Total Cost</b>	–	The total cost of your order
<b>Payment Method</b>	–	Your payment options – bank transfer or credit card
<b>Bank Transfer</b>	–	Details for bank transfer ( <b>you must fax official confirmation</b> )
<b>Credit Card</b>	–	A space for you to fill in if you wish to pay by credit card

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Delivery is approximately 2 months from the date we receive your order. In the months immediately after the Festival, this may be longer. **PRICES CORRECT AS OF JANUARY 4<sup>th</sup> 2011.**

Once you have completed these forms, email them to:

Email: [merchandise@eurobest.com](mailto:merchandise@eurobest.com)



Copy this form if you wish to order more than one trophy. If you wish to order several copies of the same trophy with the same engraving, use one form indicating the required quantity.

TROPHY	QUANTITY	COMPETITION*
Grand Prix (€775.00 each)	<input type="text"/>	<input type="text"/>
Gold (€495.00 each)	<input type="text"/>	<input type="text"/>
Silver (€450.00 each)	<input type="text"/>	<input type="text"/>
Bronze (€385.00 each)	<input type="text"/>	<input type="text"/>

\* Film, Print, Outdoor, Radio, Direct, Promo & Activation, Interactive, Media, Design, Film Craft, Print & Poster Craft, Integrated, PR, Mobile

**ENGRAVING**

Please use upper and lower case and include accents. If necessary, we will confirm the credits with you before engraving commences.

TITLE: .....  
 AWARDED TO: .....  
 CLIENT: .....  
 YEAR OF AWARD: .....

**DELIVERY ADDRESS**

NAME : .....  
 POSITION : .....  
 COMPANY NAME : .....  
 ADDRESS : .....  
 CITY : ..... POST CODE : .....  
 COUNTRY : .....  
 TEL : ..... EMAIL : .....



ITEM	QUANTITY	SUBTOTAL
Grand Prix (€775.00 each)	<input type="text"/>	<input type="text"/>
Gold (€495.00 each)	<input type="text"/>	<input type="text"/>
Silver (€450.00 each)	<input type="text"/>	<input type="text"/>
Bronze (€385.00 each)	<input type="text"/>	<input type="text"/>
Courier Europe (€80.00 / trophy)	<input type="text"/>	<input type="text"/>
Courier Outside Europe (€110.00 / trophy)	<input type="text"/>	<input type="text"/>
<b>VAT @ 20% (see note on page 1)</b>	N / A	<input type="text"/>

VAT/TVA/MWST Number (**ALL** UK and EU companies **MUST** provide this):.....

**TOTAL COST**

Trophies €..... + Courier €..... + VAT (UK) €..... = TOTAL €.....



**PAYMENT METHOD**

If you require a pro-forma invoice in order to generate a transfer, please mark this circle:

\*Bank Transfer: Eurobest Awards Ltd.  
Natwest Bank, City of London Branch  
Account Number: 42043034 Sortcode: 60-00-01  
BIC: NWBK GB2L  
IBAN Number: GB29NWBK60721442043034  
Reference: Duplicate Eurobest Awards

**\*If you pay by bank transfer, please ensure all charges are covered. We will NOT accept bank charges. Please fax confirmation of the transfer. Failure to fax confirmation of the transfer will delay the order process.**

VISA             Mastercard             American Express

Card Number

Expiry date                          CVV

Cardholder Name: .....

Authorising Signature (compulsory):.....